



Hampton Township

Regular Board Meeting Minutes September 20, 2022 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Angie Niebur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Suquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- N/A – meeting was canceled due to no business.

ROAD REPORT- Otte Excavating

- **Lewiston, 250th gravel letter received in mail** – Jason Otte will check on the dustproof tomorrow.
- **Martin Lorenzen-3825 240th Street Driveway permit** – driveway looks good but ditch isn't deep enough for a culvert. If a ditch is dug there is no where for the water to go per Jason Otte. If we get a flood it will go on Martin's property. It is on the north side of 78, driveway goes east in off Conrad. Jason Otte will send an email for Driveway Approval and Escrow return for October. Clerk to send letter from Township with the Escrow Return.
- **Darkhorse** – currently there are no box culverts available. Jason will assess Darkhorse and report in October.

PLANNING COMMISSION SYNOPSIS

- Nothing to report. Meeting canceled~no business.

OLD BUSINESS

- **Matt & Jessica Beissel**
 - 651.210.0762

Casondra Schaffer made motion Matt Beissel be allowed to build a 40x60 hay shed on his property. Matt Bester seconded. Motion carried.

Their builder, Steve Dohmen was present to represent Matt & Jess. Steve was told the shed cannot be AG since Beissel's have less than 10 acres. Board tabled this so Steve Dohmen could relay to the Beissel's to acquire more land our talk to our Building Official to see what his thoughts were. This will be tabled until come back to Board with more information.

See Quick Claim Deed documentation.

Beissel's were advised they would need to build the AG shed on the 17.77 acres and that they would need to combine the 2 PIDs.

Jim Sipe made a motion to approve the AG permit @ 25350 Hogan Avenue subject to combining the 2 parcels 17-02400-29-012 and 17-02400-29-014 and listing the combined as AG use. Ryan Sunquist seconded. Motion carried.

- **Township Hall Discussion** – there was discussion on more ideas. Troy the Township Attorney stated we could have a Public Hearing to get the publics opinion and stated we would need 2/3 approval of who shows up at the meeting. Plan is to have a Public Hearing this fall, possibly the first week in December to discuss moving of the Town Hall and building of it. Jim Sipe will check into a prefab office building or different things. Dan Peine will talk to John Papel about the Black Stallion.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – nothing new to report
- **VRWJPO email about Model Ordinance and Local Updates** – Jim Sipe is waiting for information from Township Attorney, Troy Gilchrist.
- **Resolution 2022-04 Resolution Certifying the Levy Approved by the Town Electors to the County Auditor** – Angie Niebur will confirm with Pat Brown if this is required. Per Pat Brown Resolution is not required.
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist – Jim Sipe told Brian we are reviewing the documents and will get back to him.

NEW BUSINESS

- Nick Niebur – parcel split of 3.77 acres from PID#17-02000-51-011 – Dan Peine made a motion to approve parcel split of 3.77 acres from PID 17-02000-51-011. Jim Sipe seconded. Motion carried.
- PropertyKey Data Request & MAT response – Not an Urban Township so not subject to Data Privacy Act. MN Association of Townships suggests not to be stingy with our data. Tell people they are allowed to look through files and make copies upon request at a fee of 25 cents per copy.
- Jim Sipe email and Fees – Jim Sipe made a motion that we reduce the copy fee of 8.5x11 to 25 cents per page. Ryan Sunquist seconded. Motion carried.
- Findings of Fact, Conclusions of Law, and Order for Empire Township to become a City ~ clerk has documents - FYI
- 09/15/22 Township Officer Fall Meeting Information - FYI

REMINDER:

- Dakota County Clean Up Day~Saturday October 8~9am-12pm ~ Empire Maintenance Facility in Rosemount - FYI
- Permits ~ 5 permits – 2 re-roof, 1 septic, 1 driveway and 1 Right of Way - FYI

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6445 to 6467 and 4 EFT's and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Check printing error ~ check numbers 6456, 6457, 6458, 6459 & 6460 – printed 2 sided in error. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

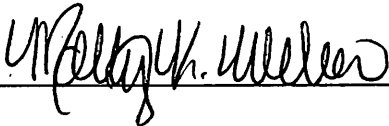
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:30pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 10-18-22

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

September 2022 (October 18, 2022 Meeting)

9/1/2022 **Beginning Checkbook Balance:** **\$366,726.18**

RECEIPTS:

9/29/22	Angela Niebur	permit	\$100.00
9/29/22	Mulvihill Excav (for Angela Niebur)	permit	\$351.00
9/29/22	Mary Rack	permit	\$162.00
9/29/22	Larry Haugen	permit	\$86.00
9/29/22	Patrick Bye	chloride	\$90.00
9/30/22	ICS interest		\$35.01
	TOTAL RECEIPTS		\$824.01

Check # **DISBURSEMENTS:**

6445	Matthew Bester	planning commissioner	\$166.23
6446	Jeremy Irrthum	planning commissioner	\$83.11
6447	Angela Niebur	Treasurer salary	\$411.57
6448	Mary Niebur	Asst treasurer salary	\$138.52
6449	Dan Peine	Board member	\$369.40
6450	David Peine	planning commissioner	\$166.23
6451	Casondra Schaffer	planning commissioner	\$166.23
6452	James Sipe	Board member	\$262.05
6453	Ryan Sunquist	Board member	\$262.05
6454	Cody Tix	planning commissioner	\$83.11
6455	Molly Weber	Clerk salary	\$1,522.29
	check numbers 6456-6460	printing error	
6461	Janet Otte	Rent	\$500.00
6462	Dept of Labor and Industry		\$696.94
6463	Beaver Creek Co	2 permits and permit invest	\$5,894.31
6464	Kennedy and Graven	legal fees	\$84.00
6465	Anderson Rock	gravel	\$115,637.31
6466	Mark Rauchwarter	website work	\$15.00
6467	Otte Excavating	Road maintenance	\$11,110.00
EFT	Minnesota Revenue	3rd quarter	\$145.16
EFT	PERA	3rd quarter	\$1,082.00
EFT	IRS	3rd quarter	\$2,093.98
EFT	Century Link	Phone charge	\$104.13
EFT	Deluxe Business Symptons		\$88.43
	TOTAL DISBURSEMENTS:		\$141,082.05

9/30/22 **Ending Checkbook Balance** **\$226,468.14**

Checks not in (11) \$4,314.93


ICS Statement Balance, September 30, 2022: \$230,783.07

ICS Shadow Money Market Account (980085755)

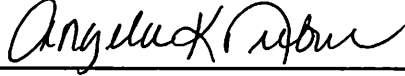
9/1/22	Starting Balance	\$276,386.82
9/30/22	Interest Earned	\$77.24
9/30/22	Ending Balance	\$276,464.06

Escrow Account (000080034306)

1/1/22	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo	\$2,820.00
8/30/22	Lorenzen/Lippert	\$2,000.00
9/29/22	Dakota Electric	\$1,680.00
9/29/22	Angela Niebur	\$2,000.00
8/31/22	Total	\$51,250.00



James Sipe, Supervisor 10/18/22
10.18.2022



Angela Niebur, Treasurer 10.18.2022